

Responsible Party Information

The following information is for:

patient's spouse person responsible for payment Relationship to patient _____

Name: _____

Social Security #: _____ Birth Date: _____

Phone (Home): _____ (Work): _____ Ext: _____ (Cell): _____

Address: _____

Street

Apartment #

City

State

Zip Code

Employment Information

The following information is for:

patient person responsible for payment

Employer Name: _____ Occupation: _____

Address: _____

Street

City

State

Zip Code

Insurance Information

Primary

Name of Insured: _____
Last First M

Insured's Birth Date: _____ ID #: _____ Group #: _____

Insured's Address: _____
Street City State Zip Code

Insured's Employer Name: _____

Address: _____
Street City State Zip Code

Patient's relationship to insured: Self Spouse Child Other _____

Insurance Plan Name and Address: _____

Secondary

Name of Insured: _____
Last First MI

Insured's Birth Date: _____ ID #: _____ Group #: _____

Insured's Address: _____
Street City State Zip Code

Insured's Employer Name: _____

Address: _____
Street City State Zip Code

Patient's relationship to the insured: Self Spouse Child Other _____

Insurance Plan Name and Address: _____

Cool Creek Dentistry, PC
2458 E. 146th St.
Carmel, IN 46033

**DUE TO THE HIPAA PRIVACY ACT IT IS REQUIRED THAT WE HAVE IN
YOUR CHART A SIGNED AND DATED FORM STATING:**

HOW MAY WE CONTACT YOU?

(PLEASE CHECK ALL THAT APPLY)

- MAIL
- PHONE
- VOICE MAIL
- ANSWERING MACHINE

Checking the above gives us permission to call you, leave messages, etc. This also allows the doctor or his representative to discuss treatment over the phone or via mail. We will not leave messages regarding your treatment without your permission. Please check here if we have the permission to do so.

**TO WHOM MAY WE GIVE INFORMATION TO REGARDING YOUR
CARE?**

(PLEASE LIST THOSE WHOM WE MAY TALK OR RELEASE RECORDS TO – ie. A SPOUSE, SIGNIFICANT OTHER, PARENT, FAMILY DOCTOR, REFERRING DOCTOR, ETC.)

NAME _____
RELATIONSHIP _____ PHONE _____

NAME _____
RELATIONSHIP _____ PHONE _____

NAME _____
RELATIONSHIP _____ PHONE _____

NAME _____
RELATIONSHIP _____ PHONE _____

PATIENT SIGNATURE (OR GUARDIAN) _____
PRINT NAME _____
DATE _____

